



'The JOY of the Lord is Your Strength' *(Nehemiah 8:10)*

St. John's Church of England Primary School

School Charging and Remissions Policy

Introduction

This charging and remissions policy complies with statutory requirements, has regard to the Authority's policy statements on charging and is reviewed on an annual basis.

Charging policy

Activities without charge.

There will be no charge for the following activities:

- Education provided wholly or mostly during school hours. This includes the supply of any materials, books, instruments, other equipment and also transport provided in school hours to carry pupils between the school and an activity;
- Education provided outside school hours if it is part of the National Curriculum, or part of a syllabus for a prescribed public examination which the pupil is being prepared for at the school, or part of religious education;
- Instrumental and vocal music tuition which is part of the National Curriculum or the first programme in which the whole class engages with the KS2 Programme of Instrumental and Vocal Tuition (Wider Opportunities);
- Instrumental and vocal tuition for children in care;
- Entry for a prescribed public examination including re-sits provided that a pupil has been prepared for it at the school.

Voluntary Contributions

The school may ask for voluntary contributions towards the cost of school-time activities to assist with funding subject to the following conditions:

- Any children of parents who do not wish to contribute will not be treated any differently;

- Where there are insufficient contributions to make the activity viable then the activity may be cancelled. Leadership and governors will make decisions case-by-case.

Chargeable Activities

The school may recover the full costs of the following activities but charges will not exceed actual cost:

- Educational or other activities provided wholly or mainly outside school hours which are not: (a) part of the National Curriculum; (b) part of a syllabus for a prescribed public examination which the pupil is being prepared for at school; (c) part of religious education.
- Board and lodgings on residential visits (subject to remission arrangements).
- Cost of entering a pupil for a public examination not prescribed in regulations, and for the cost of preparing a pupil for that examination outside school hours.
- Cost of entering a pupil for a prescribed public examination including re-sits where no preparation has been provided by the school.
- Provision of instrumental and vocal tuition, which takes place during the school day and which has been requested by the parent/carers
- Day care or wrap-around facilities

Note: Governors have decided to charge for music and vocal tuition

Remissions Policy

Parents and carers who are experiencing difficulties with payments of any sort are encouraged to speak to the headteacher confidentially. Every effort will be made to support them. Charges for other 'chargeable activities' may also be fully or partly remitted.

St. John's is part of Churches Together which operates a Hardship Fund with the aim of supporting parents to afford educational opportunities that they may otherwise struggle with. For example, the Year 4 and 6 residential trips. Parents are welcome to write to the Hardship Fund Committee via the school office.

Details of any remission arrangements will be made clear when parents are informed of charges for individual activities.

Member of Staff Responsible: Phil Thomson

Date of last review: November 2021

Date to be reviewed: May 2023